

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: R. E. Hineman
DDS&T
STAT 6E60 Hqs

EXTENSION

NO.

DDS&T-745-88

DATE

18 August 1988



TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. *81A/*DDA
7D24 Hqs

19 AUG 1988

8/19

CD

2.

ADDA

19 AUG 1988

[Handwritten mark]

3.

DDA

1-2+3
Need to identify
someone to attend
this mtg on Thursday
in preparation for
the transition team.

4.

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15.



04M-30

DDS&T-745-88
18 August 1988

MEMORANDUM FOR: ✓ Deputy Director for Administration
Deputy Director for Intelligence
Deputy Director for Operations
General Counsel
Director, Office of Congressional Affairs
Director, Public Affairs Office

FROM: R. E. Hineman
Deputy Director for Science and Technology

SUBJECT: Preparation for Transition Team

1. The Executive Director has asked me to chair a group in order to make recommendations to the Executive Committee as to what papers we in the Agency should write in preparation for the transition team which will be working with us after the November election. We are not talking about papers on substantive intelligence which will be handled by the Directorate of Intelligence but, rather, papers on policy, methods of operations of the Agency, interactions with other parts of the government, and so on.

2. I would like to meet with you, or your representative, in order to lay some ideas on the table. I suggest that our initial meeting take place on 25 August, 1500-1630 hours, in my conference room, 6E60 Headquarters. Please have your representative, or yourself if you have the time, come with some ideas so that we can get off to a running start. Since we are looking for candidate subjects for papers rather than writing the papers themselves, I would think that two meetings should be enough time for us to complete our task.

STAT 3. Please let [redacted] know who
will be attending.

STAT [redacted]
R. E. Hineman

STAT cc: [redacted] DS&T Rep

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A. Transition MTC

WHAT TOPICS/PAPERS be PREPARED FOR TRANS.

THIS IS WHAT WE ARE BRIEFING : outline
(CK BOOKS PREPARED BY DDO'S FOR DCI
PART A)

(PT. B = MAJOR ISSUES FACING
DIRECTORATES)

} Send ISSUES only
outline DO STAY
By middle of next week }